

How to Enter & View Program Activity Levels (PALs) Data

PALs Reporting Requirement

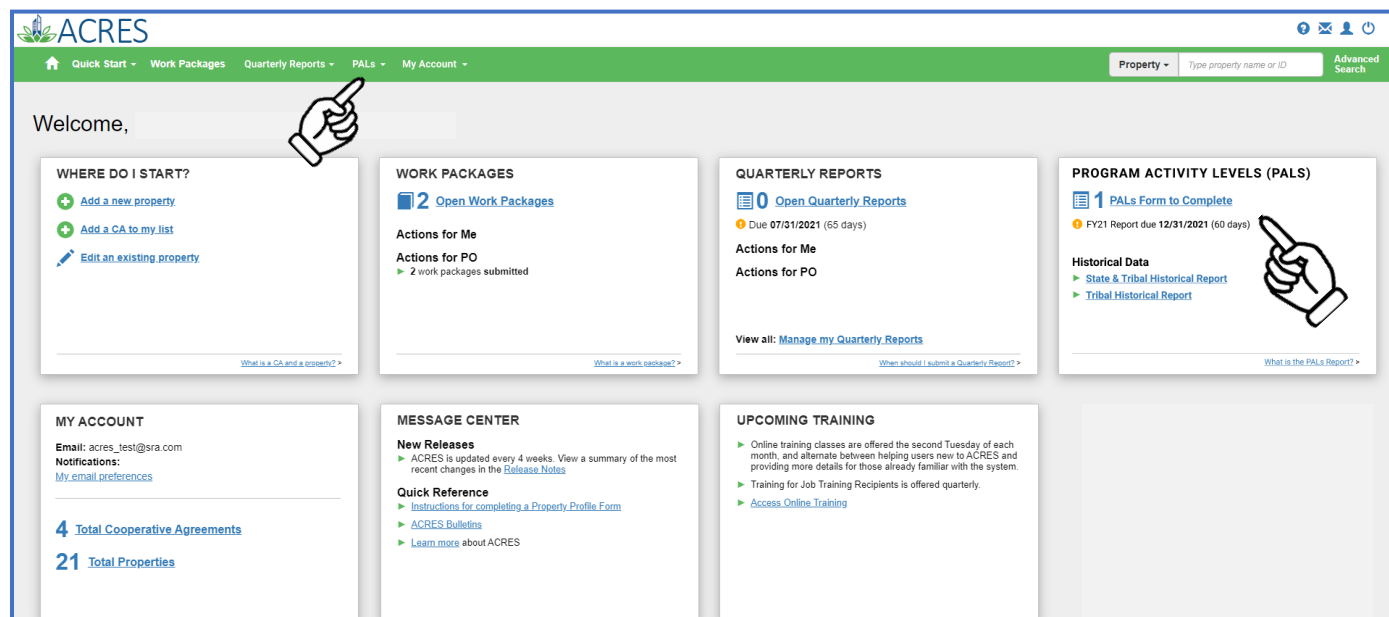
State & Tribal Section 128(a) cooperative agreement recipients (“CARs”) are required to report a summary of the *previous federal fiscal year’s* work (October 1 through September 30), known as Program Activity Levels (“PALs”) data. EPA encourages CARs to fulfill this requirement by submitting their PALs report directly in [EPA’s ACRES database](#). This quick reference guide provides instruction on how CARs can report PALs in ACRES.

Registering and Accessing ACRES

For helpful information regarding registration for new users and accessing ACRES, please see the [ACRES Registration and Login Documents](#).

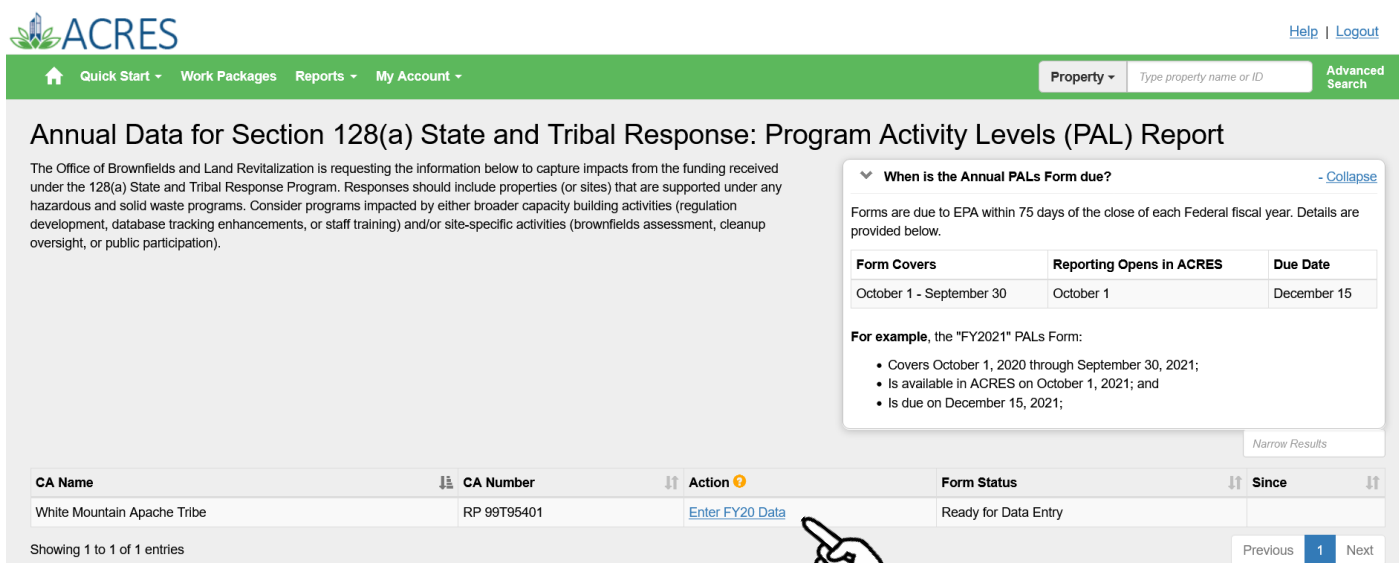
Entering PALs data

1. From your ACRES Home page, start by clicking **PALs Form to Complete** on the **Program Activity Levels (PALs)** card. You can also access the report by clicking the **PALs** drop down menu and selecting **Add PALs Data**.



The screenshot shows the ACRES Home page with a green navigation bar at the top. The main content area is divided into several cards. A hand icon points to the 'PALs Form to Complete' link on the 'PROGRAM ACTIVITY LEVELS (PALs)' card. The card also shows 'FY21 Report due 12/31/2021 (60 days)' and 'Historical Data' links. Other cards include 'WHERE DO I START?', 'WORK PACKAGES', 'QUARTERLY REPORTS', 'MY ACCOUNT', 'MESSAGE CENTER', and 'UPCOMING TRAINING'.

- To enter your PALs data, find the Organization's report you would like to update and click **Enter FY PALs Data**. This link will open the PALs report.



Annual Data for Section 128(a) State and Tribal Response: Program Activity Levels (PAL) Report

The Office of Brownfields and Land Revitalization is requesting the information below to capture impacts from the funding received under the 128(a) State and Tribal Response Program. Responses should include properties (or sites) that are supported under any hazardous and solid waste programs. Consider programs impacted by either broader capacity building activities (regulation development, database tracking enhancements, or staff training) and/or site-specific activities (brownfields assessment, cleanup oversight, or public participation).

When is the Annual PALs Form due? [- Collapse](#)

Forms are due to EPA within 75 days of the close of each Federal fiscal year. Details are provided below.

Form Covers	Reporting Opens in ACRES	Due Date
October 1 - September 30	October 1	December 15

For example, the "FY2021" PALs Form:

- Covers October 1, 2020 through September 30, 2021;
- Is available in ACRES on October 1, 2021; and
- Is due on December 15, 2021;

[Narrow Results](#)

CA Name	CA Number	Action	Form Status	Since
White Mountain Apache Tribe	RP 99T95401	Enter FY20 Data	Ready for Data Entry	

Showing 1 to 1 of 1 entries


Previous **1** Next





- Confirm you've selected the correct organization and fiscal year by reviewing the **Cooperative Agreement Recipient Information** section. Once confirmed, complete the PALs report by entering data in the **Program Activity Information** section.

Note: For further instructions on answering PALs questions, please see: [Instructions for Completing CERCLA 128\(a\) State and Tribal Program PALs Form](#).

- After you have updated the PAL report, you will need to submit to your Project Officer for review. To submit the report, scroll to the bottom of the page and click the **>>Submit Data to PO** button.

Note: When updating the PALs questions, all fields require a value. If there are no accomplishments for an activity, a "0" must be entered. Also, please be sure a date is entered for question #5.



[Home](#)
[Quick Start](#)
[Work Packages](#)
[Reports](#)
[My Account](#)

Property
Type property name or ID
Advanced Search

Add Data for Section 128(a) State and Tribal Response: Program Activity Levels (PAL) Report

[View Instructions for Completing the PALs Form \(PDF\)](#)

COOPERATIVE AGREEMENT RECIPIENT INFORMATION

CA Recipient: Snake River Tribal Council TST
CA Number: BF 00TST123
State or Tribe: Snake River Tribal Council TST

Reports Due: December 11, 2020
Reports Cover: Fiscal Year 2020

PROGRAM ACTIVITY INFORMATION

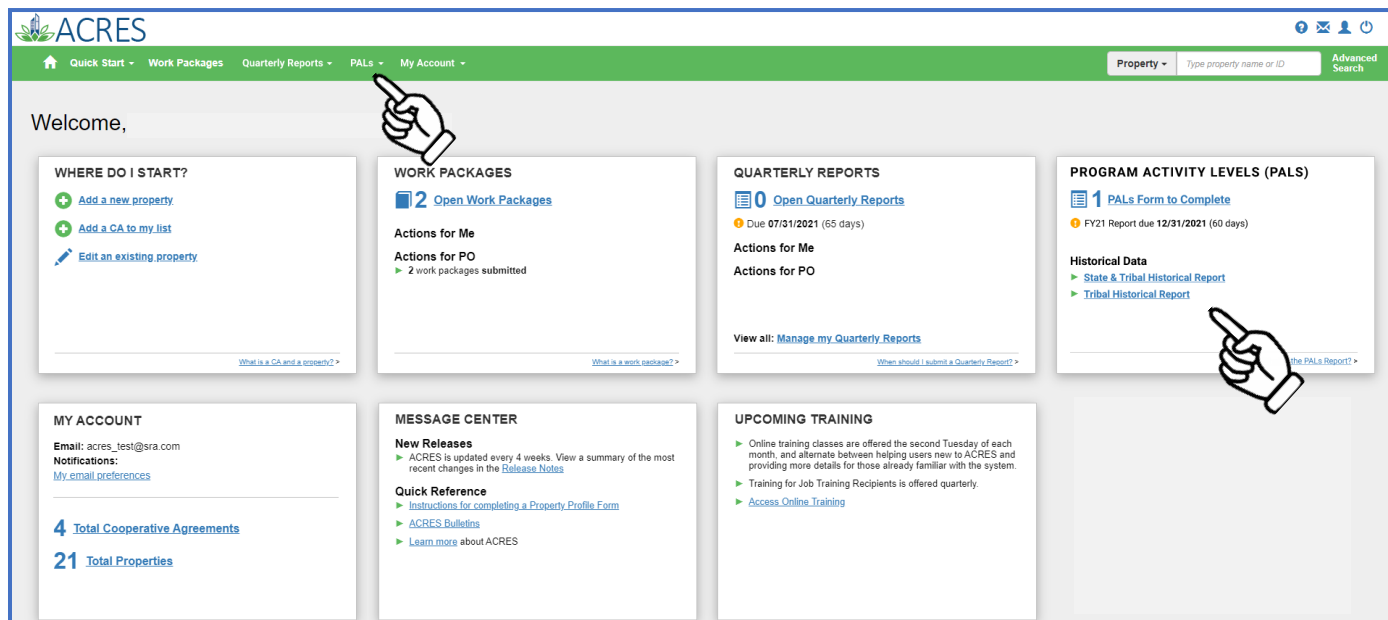
- Select one or more of the following environmental programs where CERCLA 128(a) funds are used to support capacity building (general program support, non-site-specific work):
 - ☐ Brownfields
 - ☐ Underground Storage Tanks/Leaking Underground Storage Tanks
 - ☐ Federal Facilities
 - ☐ Solid Waste
 - ☐ Superfund
 - ☐ Hazardous Waste Facilities
 - ☐ VCP (Volunteer Cleanup Program, Independent Cleanup Program, etc.)
 - ☐ Other
- Number of properties (or sites) enrolled in a response program during the most recent fiscal year:
- Number of properties (or sites) where documentation indicates that cleanup work is complete AND all required Institutional Controls (ICs) are in place or not required:
- Total number of acres associated with properties (or sites) where assistance was provided but the property was not enrolled in a response program:
- Date of the last update to the Public Record:
- OPTIONAL – Total number of properties where assistance was provided, but the property was not enrolled in a response program:
- Number of audits/inspections/reviews/other conducted to ensure engineering and institutional controls are still protective:
 - Number of Audits:
 - Number of Inspections:
 - Number of Reviews:
 - Other:
- If Other, please explain:
- Did you develop or revise legislation, regulations, codes, guidance documents or policies related to establishing or enhancing your Voluntary Cleanup Program/Response Program during the most recent fiscal year?
 - ☐ No
 - ☐ Yes
- If yes, please indicate the type and whether it was new or revised?

Save Data
Submit Data to PO
Cancel




Viewing Historical PALs data

1. From your **ACRES Home** page, click the **State & Tribal Historical Report** or **Tribal Historical Report** link on the **Program Activity Levels (PALs)** card. You can also access the historical data by clicking the **PALs** drop down menu and selecting the Historical report you would like to view.



The screenshot shows the ACRES Home page interface. At the top is a green navigation bar with the ACRES logo and a search bar. Below the navigation bar, the page is divided into several sections. On the right side, there is a card titled 'PROGRAM ACTIVITY LEVELS (PALs)'. This card contains a 'Historical Data' section with two links: 'State & Tribal Historical Report' and 'Tribal Historical Report'. A hand icon is pointing to the 'State & Tribal Historical Report' link. Other sections on the page include 'WHERE DO I START?', 'WORK PACKAGES', 'QUARTERLY REPORTS', 'MY ACCOUNT', 'MESSAGE CENTER', and 'UPCOMING TRAINING'.

- From the **Historical Data for Section 128(a) Tribal Response: Program Activity Level (PAL) Report** page, the **State & Tribal Report** and **Tribal Report** tabs at the top of the page give you the ability to toggle between each historical report.



ACRES

Quick Start ▾ Work Packages Reports ▾ My Account ▾

Property ▾ Advanced Search

Historical Data for Section 128(a) Tribal Response: Program Activity Levels (PAL) Report

State & Tribal Report **Tribal Report**

Tribal 128(a) Property Use of CERCLA 128(a) Funds (Fiscal Year 2020)

[Export Detail to Excel](#) [Export to Excel](#)

Brownfields:	65%
Underground Storage Tanks/Leaking Underground Storage Tanks:	22%
Federal Facilities:	4%
Solid Waste:	20%
Superfund:	7%
Hazardous Waste Facilities:	7%
VCP (Volunteer Cleanup Program, Independent Cleanup Program, etc.):	12%
Other:	8%

Cumulative Tribal 128(a) PALs Information (FY 2015-2020)

Fiscal Year (FY)	Properties Enrolled in Response Program	Cleanup Work is Complete AND all Required Institutional Controls (ICs) in Place (or not required)		Properties Where Assistance Was Provided but Property Not Enrolled in Response Program	Items that Ensure Engineering and ICs are Still Protective				Developed or Revised Legislation, Regulations, Codes, Guidance Docs or Policies to Establish or Enhance your VCP?	
		Number of Properties	Total Number of Acres		Number of Audits	Number of Inspections	Number of Reviews	Other	Yes	No
2015	1,420	455	3,817	522	0	0	0	0	0	0
2016	1,871	569	7,528	647	0	0	0	0	0	0
2017	1,890	491	26,823	537	31	237	169	13	43	57
2018	1,841	568	8,905	475	66	264	153	121	45	61
2019	1,808	635	25,472	520	97	161	262	98	52	55
2020	3,065	738	26,437	680	122	171	226	46	40	68
TOTAL	N/A	3,456	98,982	3,381	316	833	810	278	180	241
AVERAGE	1,983	N/A	N/A	564	53	139	135	46	N/A	N/A

ACRES Tribal 128(a) Accomplishments Data (FY 2003-2019)

Fiscal Year	Assessments Completed	Cleanups Completed	Jobs Leveraged	Funding Leveraged
2015	45	9	181	\$38,613,256
2016	41	14	91	\$402,262
2017	17	15	20	\$37,364,161
2018	33	12	54	\$2,364,219.31
2019	48	17	60	\$1,014,952
2020	43	18	19	\$3,580,120
2021 as of (Jul 14, 2021)	22	17	25	\$2,467,015
TOTAL	249	102	450	\$85,805,985.31



The **Export to Excel** button will convert summarized historical data into an Excel spreadsheet.



The **Export Detail to Excel** will provide a detailed summary of the PALs data into an Excel spreadsheet for easy sorting and filtering.

<u>ACRES Help Desk</u>	
Email	Acres_help@epa.gov
Phone	703-284-8212
Day/Time	Mon – Thurs/ 9am -5pm EST